



### Authorization to Use and Disclose Health Information

**PLEASE PRINT CLEARLY**

Patient's Name: \_\_\_\_\_ ID Number \_\_\_\_\_

Address: \_\_\_\_\_ SSN: \_\_\_\_\_  
 Street \_\_\_\_\_  
 \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 City, State, Zip MM DD YYYY

Plan Sponsor/Employer (if available) \_\_\_\_\_

Check here if Plan Sponsor is Department of Defense

I authorize Express Scripts, Inc. or one of its subsidiaries or affiliates to use or disclose my health information as described below. I understand that the information I authorize a person or entity to disclose may be shared with other people or entities and no longer protected by federal privacy regulations.

- The following health information may be used or disclosed:
  - Prescription Claims Information/ Prescription History (PBM records)
  - Check here if only mail order records are requested
- The health information identified above may be used or disclosed for the following purpose(s):  
 \_\_\_\_\_  
 \_\_\_\_\_
- The health information identified above may only be disclosed to the following individual(s) or organization(s):  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_
- I understand that the health information that I authorized to be used or disclosed may include information relating to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), human immunodeficiency virus (HIV), mental health or substance abuse.
- I understand that this authorization is voluntary and that I may refuse to sign this authorization. I understand that my refusal to sign this authorization does not affect payment for services, my ability to obtain treatment, or my eligibility for benefits or enrollment.

This document includes information confidential and proprietary to Express Scripts, Inc., and should not be released, disclosed or otherwise distributed to anyone (including clients) outside of the company. It is for internal use only. Improper use may result in disciplinary action including termination. Questions concerning this policy should be directed to a supervisor or the legal department



6. I understand that if this authorization is for the disclosure of health information for a research study, I may refuse to sign this authorization. I understand that if I refuse to sign this authorization, I may not receive the treatment related to the research study.
7. I understand that I may revoke this authorization at any time provided that the information has not already been disclosed. Information that has already been disclosed may not be further disclosed by Express Scripts, Inc. once the authorization has been revoked. I understand that if I choose to revoke this authorization, I must do so in writing to the following address:  
  
Express Scripts, Inc.  
Claims Dept – Records/B402-01  
8931 Springdale Avenue  
St. Louis, MO 63134  
FAX: 866-254-2313
8. I understand that I have a right to request and receive a copy of Express Scripts' Notice of Privacy Practices at [www.express-scripts.com](http://www.express-scripts.com).
9. A photocopy of this authorization is as valid as the original.
10. I understand that this authorization will expire ten (10) years from the date signed below.

<b>SIGNATURE</b>	
_____	_____
Signature of patient or patient's personal representative	Date
_____	
Printed name of patient or patient's personal representative	
If signed by patient's personal representative, please complete the following and attach supporting documentation:	
Relationship to patient: _____	
Authority to act for the patient: _____	

**Prescription Claims Information is readily available from 2006 to present.** Patients wanting prescription claim information sent to the address on file should call the number on the back of the prescription identification card.

Please return completed form along with a check or money order for the non-refundable processing fee of \$75.00 to:

Express Scripts, Inc.  
Claims Dept – Records/B402-01  
8931 Springdale Avenue  
St. Louis MO 63134  
Fax 866-254-2313

Please allow 6-8 weeks for the request to be processed.  
For questions or concerns, please call toll-free 800-332-5455, ext 326584.

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